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Monday, 4 June 2018

To: The Members of the **External Partnerships Select Committee**  
(Councillors: Rebecca Jennings-Evans (Chairman), Max Nelson (Vice Chairman), Bill Chapman, Ian Cullen, Ruth Hutchinson, David Lewis, Oliver Lewis, Jonathan Lytle, Robin Perry, Chris Pitt, Nic Price, Wynne Price, Joanne Potter, Darryl Ratiram and Ian Sams)

**In accordance with the Substitute Protocol at Part 4 of the Constitution, Members who are unable to attend this meeting should give their apologies and arrange for one of the appointed substitutes, as listed below, to attend. Members should also inform their group leader of the arrangements made.**

Substitutes: Councillors David Allen, Nick Chambers, Bruce Mansell and Valerie White

Dear Councillor,

A meeting of the **External Partnerships Select Committee** will be held at Council Chamber, Surrey Heath House, Knoll Road, Camberley, GU15 3HD on **Tuesday, 12 June 2018 at 7.00 pm**. The agenda will be set out as below.

Please note that this meeting will be recorded.

Yours sincerely

Karen Whelan

Chief Executive

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## AGENDA

	<b>Pages</b>
<b>1 Apologies for Absence</b>	
To receive any apologies for absence and to note any substitute members in attendance.	
<b>2 Chairman's Announcements and Welcome to Guests</b>	
<b>3 Minutes of Last Meeting</b>	<b>3 - 6</b>
To approve as a correct record the minutes of the External Partnerships	

Select Committee held on 21 November 2017.

**4 Declarations of Interest**

Members are invited to declare any disclosable pecuniary interests and non-pecuniary interests they may have with respect to matters which are to be considered at this meeting. Members who consider they may have an interest are invited to consult the Monitoring Officer or the Democratic Services Officer prior to the meeting.

<b>5</b>	<b>Consentricare</b>	<b>7 - 8</b>
<b>6</b>	<b>Surrey Heath Economic Development update</b>	<b>9 - 10</b>
<b>7</b>	<b>Enterprise M3 Local Enterprise Partnership (LEP)</b>	<b>11 - 12</b>
<b>8</b>	<b>External Partnerships Work Programme 18/19</b>	<b>13 - 16</b>

**Minutes of a Meeting of the External Partnerships Select Committee held at Surrey Heath House on 13 February 2018**

- + Cllr Robin Perry (Chairman)
- + Cllr Darryl Ratiram (Vice Chairman)

- |                               |                             |
|-------------------------------|-----------------------------|
| + Cllr Dan Adams              | - Cllr Katia Malcaus Cooper |
| + Cllr Ian Cullen             | + Cllr Max Nelson           |
| + Cllr Paul Deach             | + Cllr Chris Pitt           |
| + Cllr Ruth Hutchinson        | Cllr Joanne Potter          |
| + Cllr Rebecca Jennings-Evans | + Cllr Nic Price            |
| + Cllr David Lewis            | + Cllr Ian Sams             |
| + Cllr Oliver Lewis           |                             |

- + Present
- Apologies for absence presented

In Attendance: Steven Bailey, Blackwater Valley Countryside Trust  
 Jayne Boitout, Community Development Officer  
 Daniel Harrison, Executive Head: Business  
 Cllr Edward Hawkins  
 Cllr Josephine Hawkins  
 Louise Livingston, Executive Head: Transformation  
 Fiona Shipp, Basingstoke Canal Authority  
 Ben Sword, Commercial and Community Development Manager

**20/EP Minutes of the Previous Meeting**

**RESOLVED** that the minutes of the meeting of the External Partnerships Select Committee held on 21 November 2017 be approved as a correct record and signed by the Chairman.

**21/EP Declarations of Interest**

Councillor Deach declared an interest in respect of the fact that he was a member of the Basingstoke Canal Joint Management Committee.  
 Councillor David Lewis declared an interest in respect of the fact that he was a member of the Basingstoke Canal Joint Management Committee.  
 Councillor Pitt declared an interest in respect of the fact that he was a Life Member of the Basingstoke Canal Society.

**22/EP Basingstoke Canal Authority**

Fiona Shipp, Canal Manager, gave a presentation in respect of the work of the Basingstoke Canal Authority.

The Basingstoke Canal Authority had responsibility for maintaining and enhancing the 37 miles of Canal which ran from the River Wey Navigation at New Haw down towards Basingstoke. 32 of the Canal's 37 miles were now navigable and the Canal had 29 locks, 1 dry-dock, 3 aqueducts and 2 tunnels.

It was outlined that the Canal Authority's revenue funding had originally been subject to a Memorandum of Agreement with 6 district and borough authorities and 7 of Hampshire's parish councils. 63% of the Authority's income was provided by grants provided by town, parish, borough and county council's bordering the canal. The remaining 37% was raised through income generation from a range of activities including campsite fees, angling licences and mooring fees. It was believed that the funding contributions from statutory partners were calculated according to a formula set out in the Memorandum of Agreement and based on the length of the canal running through the partner's area and the population living within a set distance of the canal.

The Authority was supported and enhanced by the Basingstoke Canal Society who took the lead on fundraising activities and proactively identified and approached grant funding schemes for support. The Society's volunteers played a key role in enhancing visitor experiences through a range of activities including conservation work, running the visitor centre and organising and running regular boat trips for the public along the Canal including its immensely popular Children's Father Christmas Cruises. The Society had also assumed responsibility for raising the canal's profile across a number of social media platforms. Volunteers played a key role in carrying out boat audits along the length of the canal work that was instrumental in identifying boat owners who had been avoiding paying mooring fees. Volunteers also regularly monitored specific parts of the canal reporting any problems or concerns directly to for resolution; an arrangement that meant the Canal Authority was able to utilise its limited resources as effectively and efficiently as possible.

It had been recognised that improvements to the campsite facilities would attract significant additional revenue and a planning application for a new ablutions block, electrical hook up facilities, camping pods and upgraded CCTV was being developed.

Arising from Members' questions and comments the following points were noted:

- A copy of the Memorandum of Agreement and funding formula would be circulated to members and officer.
- Low level vandalism had been reported following the installation of the new moorings at the Centre and the Authority's Equipment Barn had been broken into. However these had been isolated incidents and additional security measures had been put in place.
- Individuals made more use of the kayak hire facility than groups who tended to use the facilities of the Basingstoke Canal Canoe Club, which operated from the same site, to achieve accredited qualifications.
- Section 106 money received from the Deepcut development had been allocated to pay for the resurfacing of the towpath through Deepcut. If sufficient funding was available additional resurfacing works would be carried out between Deepcut and Frimley.
- The Committee was informed that the grant received from Surrey Heath Borough Council was £16282 less than that indicated on the Memorandum agreed by all participating Authorities, and it was requested that the Council contribute as much as possible until the Canal Authority were able to become more self sufficient
- The Canal Authority shared the Ash Lock Depot with the Blackwater Valley Countryside Park. There were also shared training opportunities and opportunities to work on linked projects.
- The Basingstoke Angling Association paid £10,000 a year for the fishing rights on the Canal and day permits were available from the Canal Centre.

The Committee thanked Fiona Shipp for her informative update.

## 23/EP Blackwater Valley Countryside Partnership

Steve Bailey, Manager, Blackwater Valley Countryside Partnership, gave a presentation in respect of the work of the Blackwater Valley Countryside Partnership. The Partnership had been set up in 1990 to co-ordinate the work required to maintain and enhance the environment in the Blackwater Valley. The principle aims of Partnership were to:

- maintain the Valley as an open gap with enhanced landscape
- conserve wildlife
- improve the quality of the River Blackwater
- co-ordinate recreation and conservation initiatives across the area
- ensure access to and use of the Valley for sustainable transport

The work undertaken by the Partnership since its inception had had a significant impact on the flora and fauna of the area with increased fish stocks, the restoration of wetland areas and reed beds and the establishment of seven nature reserves along the length of the Blackwater Valley area.

The Partnership was supported by the twelve county, borough and town and parish councils whose boundaries encompassed the Blackwater River area with further funding for specific projects being received from other organisations including the Environment Agency. The core partners funding contributions had originally been calculated using a formula that was based on the distance of bank that ran through each partner's area. The Memorandum of Agreement governing the Partnership, originally set up to run for ten years, had now lapsed.

The Partnership's work was directed by a five year strategy and whilst work primarily focused on the land running alongside the Blackwater River the Partnership was increasingly being approached to help partners protect and enhance areas that were further away from the river. 670 hectares of land had been restored since the Partnership's inception and a further 150 hectares had been restored in 2017/18. Key projects during 2017/18 had included: the Wellesley Green Corridor SANG project in Rushmoor, tree protection work, restoration of Darby Green Pond, restoration of ponds at Mytchett, improvement works to protect the flood plain, resurfacing of paths, installation of benches and steps along the length of the Blackwater Valley, improvements to woodland and grasslands to improve the habitats available and the development of the Stumperies Project to provide new habitats for stag beetles.

The Partnership was well supported by the Blackwater Valley Countryside Trust who had assumed responsibility for identifying alternative sources of grant funding and co-ordinating voluntary activities along the length of the partnership area. The Trust's role was a growing one and over time they had become the public face of the Blackwater Valley Countryside Partnership organising walks, conservation activities and public talks as well as publicising the Partnership's work on social media. The Partnership worked closely with the Trust to ensure that work was carried out at the appropriate level.

Arising from the Committee's questions and comments the following points were noted:

- In addition to the nine regular volunteer groups who were attached to specific sites and the Tuesday and Thursday Groups there were opportunities for corporate groups to help with conservation work.
- The Partnership as working with Surrey Heath Borough Council's Recreation and Business Services Manager to identify how the partnership might develop in Surrey Heath for example the local authority providing funding for a specific project.

- Where assets were present on a site, for example a car park, then the authority who owned the asset tended to retain ownership of the asset as well as any income that the asset might generate.
- Visits to schools to raise awareness of the Blackwater Valley Partnership's work were supported by the Trust's volunteers and the Wellesley SANG Project included funding for a project worker who would work with local schools.

The Committee thanked Steve Bailey for his informative update.

**24/EP External Partnerships Select Committee Work Programme**

The Committee received and noted a report setting out its proposed work programme for 2018/19 municipal year.

**25/EP Date of Next Meeting**

It was noted the next meeting of the External Partnerships Select Committee was scheduled to take place on Tuesday 12 June 2018 at 7pm.

Chairman

**Presentation – Consentricare -**

Portfolio	Community
Ward(s) Affected:	All

**Purpose**

**To receive a presentation from Jon Murrell, Executive Partner of Consentricare.**

Background

1. This local privately owned business is the idea of the two founding executive partners being Bill Palmer and Jon Murrell who formalised the company in 2017. Both partners have a wealth of experience in business, leadership, software, and consultancy and through their own personal circumstances found them faced with taking some difficult decisions relating to older relatives experiencing some form of trauma/illness resulting in becoming the sudden carer, overnight.

The Company and Product

2. The ‘care hound product will be brought to the market in 2018 and it offers a mobile phone app enabling the engagement and monitoring of multiple elder care service and information sources in one place.
3. It provides local and national advice and guidance for carers who have never had to organise anything before, by providing a guide through the maze of care options and decisions that need to be made, help with the what to ask for, when and from whom.
4. It can help reduce the shock of sudden care and speed the process of returning to normal.
5. Help to engage with other service providers who can help make the process of care more effective, financial advisers etc. and this can lead to blocking the pressure by speeding the process of putting a care package in place.
6. Helps to take some of the stress out of being a new carer by providing support and information relating to rational decisions about emotional choice available.

The service provided by the app will be free of charge for its download and basic use.

SHBC – Economic Development.

7. The Council’s Economic Development team have worked with Bill Palmer since November 2017 to support its development and local connectivity. Consentricare, was short listed for the Business Innovation, SHBC Business Awards in February 2018.

Recommendation

The Committee is asked to consider the presentation in relation to Surrey Heath any future steps which Members would wish to recommend to the Executive and/or Council.

Background Papers:

None

Author:

Jayne Boitoult

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Service Head:

Louise Livingston Executive Head of Transformation



**Presentation – Economic Development**

Portfolio	Community
Ward(s) Affected:	All

**Purpose**

**To receive a presentation from Teresa Hogsbjerg, Economic Development Manager, Surrey Heath Borough Council**

Economic Development – Background

1. The current economic Development Strategy was adopted by Surrey Heath Borough Council in 2014, providing a committing that enables the growth of the local economy through focusing on the people and the place to provide the right conditions to flourish.

The Service

2. The "new" Economic Development team are now beginning to make inroads with the Surrey Heath Economy, picking up where Kevin Cantlon had left of and re-engaging with the business community of Surrey Heath.
3. The Economic Development Strategy defines key areas of focus for delivery, Creating the conditions for growth, creating a great place for businesses to flourish, and a great place for people to succeed.
4. Much of the work is focussed around getting to know businesses and understanding their needs to ensure work being undertaken meets with those needs and supports developments going forward
5. Working with both internal and external partners to support growth includes supporting regeneration and developments within the borough, as well as working with partners like Em3 and The Surrey Chambers to deliver support and signpost to funding opportunities

SHBC – Economic Development.

6. The Council’s Economic Development team actively work in partnership with the EM3 and the Businesses such as Concentricare to ensure connections and referrals are made when businesses ask for support and direction.

Recommendation

The Committee is asked to consider the presentation in relation to Surrey Heath any future steps which Members would wish to recommend to the Executive and/or Council.

Background Papers:

None

Author:

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Service Head:

Louise Livingston Executive Head of Transformation

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**Presentation -- Enterprise M3 Local Enterprise Partnership (LEP)**

Portfolio	Community
Ward(s) Affected:	All

**Purpose**

**To receive a presentation from Kevin Travers, Transport Project Manager, Enterprise M3 Local Enterprise Partnership**

**Background**

1. The Enterprise M3 Local Enterprise Partnership (LEP) is a public/private partnership set up to support and sustain economic growth at a local level, by working with businesses: key delivery partners and central government, in translating and signposting opportunities for business and other partners including funding.

**How the EM3 Operates**

2. Enterprise M3 is an inclusive and authoritative catalyst for enterprise and operates in a network of existing business support that is provided by the private and the public sector, plus a range of membership and not-for-profit sector bodies. The LEP works in partnership with these bodies, but does not compete with or duplicate their services. It also works in a network of existing public sector funding and decision making, on economic development, planning and infrastructure delivery for example co-operating closely with the network of adjacent Local Enterprise Partnerships on issues of shared interest.
3. Enterprise M3 works within these networks to achieve its vision in four complementary ways:
  - We **co-ordinate** - Bringing partners together to create improved outcomes through our Programme Management Group and our network of Action Groups.
  - We **inform** - Communicating what is available from partners through our website and social media, our events and our networks.
  - We **advocate** - Commissioning evidence and lobby for action from partners or government.
  - We **deliver** - Carrying out activities ourselves, where this is the best solution.

**SHBC – Economic Development.**

4. The Council’s Economic Development team actively work in partnership with the EM3 and have been successful in attracting funding bids within the following areas: Camberley town centre public realm, A30 Road Improvements, and the Blackwater Gold (bus) Route.

Recommendation

5. The Committee is asked to consider the presentation in relation to Surrey Heath any future steps which Members would wish to recommend to the Executive and/or Council.

Background Papers:

None

Author:

Jayne Boitoult 01276 707464

e-mail: [jayne.boitoult@surreyheath.gov.uk](mailto:jayne.boitoult@surreyheath.gov.uk)

Service Head:

Louise Livingston Executive Head of Transformation

**External Partnerships Select Committee  
Work Programme 2018/19**

Portfolio:	Corporate
Ward(s) Affected:	n/a

**Purpose**

**To update the Committee Work Programme for the 2018/19 municipal year**

Background

1. The External Partnerships Select Committee will be appointed by the Council at its annual meeting on 16 May 2018 for the period 2018/19.
2. Part 4 of the Constitution requires the Committee to agree a work programme for each municipal year.
3. The Committee Work Programme may develop through the forthcoming municipal year, to meet new demands and changing circumstances. The Committee will be expected to review its work programme from time to time and to amend as required.

Work Programme 2018

4. The Committee is scheduled to meet on the following dates in 2018 /19 municipal year:
  - 12<sup>th</sup> June 2018
  - 11 September 2018
  - 13 November 2018
  - 19<sup>th</sup> February 2019
5. The Committee is responsible for scrutiny of other agencies which affect the economic, social and environmental well-being of the Council's area, including the Health and Wellbeing Board and the Police and Crime Panel. It also carries out the Council's statutory crime and disorder function and will receive regular updates on community safety in the borough from the Neighbourhood Inspector.
6. The amended work programme for 2018/19 is set out below:

Meeting Date	External Partner
12 June 2018	<ul style="list-style-type: none"> <li>• Concentricare</li> <li>• SHBC Economic Development</li> <li>• EM3 Local Enterprise Partnership</li> </ul>

<b>Meeting Date</b>	<b>External Partner</b>
11 September 2018	Citizens Advice Surrey Heath Boom Credit Union/Camberley Job Club Hope Hub Surrey Wildlife Trust
13 November 2018	Surrey Police and Crime Commissioner Surrey Police – Serious and Organised Crime Surrey Police – Local Neighbourhood Inspector
19 February 2019	Voluntary Support North Surrey Camberley Alzheimer Café Eikon /Surrey Youth Council Surrey Heath Lottery

7. A list of other possible items is attached at Annex A, though this is not comprehensive and only intended to be indicative of the sort of areas covered in previous years.

Proposal

8. Members are asked to agree an outline work programme for 2018/19.

Resource Implications

9. Resource implications will depend on the issues brought before the Committee. The implications both in terms of prior to/during the meeting and any resultant work will have to be assessed when individual meetings are planned and the Committee decisions are known.

Recommendation

10. The Committee is asked to consider a work programme for the remainder of the 2018/19 municipal year.

Background Papers: None

Author: Jayne Boitoult 01276 707464  
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Head of Service: Louise Livingston – Executive Head Transformation

**External Partnerships Select Committee  
Possible Areas of Interest**

**Standing Responsibilities/Recurring Items**

- Surrey Heath Health and Wellbeing Board
- Surrey Police and Crime Panel/Crime and Disorder

**Other Possible Future Items**

**Revenue Grant Awards**

Citizens Advice Surrey Heath  
Voluntary Support Surrey Heath  
Tringhams  
Surrey Heath Age Concern  
Camberley Central Job Club  
Basingstoke Canal Authority  
Blackwater Valley Countryside Partnership  
Surrey Heath Sports Council  
Surrey Heath Arts Council

**Community Fund Grant Awards**

Camberley Cricket Club  
Frimley Green Village Hall  
Parity for Disability  
Camberley Judo Club  
Bisley Village Hall  
Chobham Burymead Football Club  
Frimley Cricket Club  
Valley End Institute

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